

Smuggler Park Architectural Committee Checklist (Design Review)			
Requirement	Y	N	Notes
1 Proposed building and site uses are within the appropriate location on the lot			
2 Colors Submit colors to be used			
3 Tones Submit tones and textures			
4 Building Materials Submit samples of materials to be used			
5 Landscape Materials Materials, fences, etc.			
6 Other site and architectural improvements			
7 Drawings sheet size - 11 x 17 in person or electronic submission 11 x 17 minimum			
8 Survey (stamped & signed) Elevation of all four property corners			
9 Site Plan Show lot lines and limited common easement Depicts set backs Parking depiction (> or = to 1500 sf - 3 spaces; space size of 8' x 16' minimum) Show location of utility routings and placement on building Depict any utilities on or near other properties or along 0' setback lot line Fences depicted with relation to property survey boundaries			*COA only requires two at a larger size
10 Floor plans Depicts square footage of main level, basement, garage, shed Depicts egress and light well element(s) size, shape, location Depicts window operation at 0' set back side of building. (May not open out)			
11 Roof Plan Depicts any elements which would affect view from any direction. Calculation of any elements outside of standard roof - length of roof, length of dormers, include percentage calculations to address ACC guidelines Has gutters and snow retention devices to prevent intrusion of stormwater / snow into neighbor's yard Depicts projections into setbacks and/or neighbor's property			City asks for neighbor easement for 0' setbacks
12 Elevations Elevations depict a "standard" roof as an overlay of roof. Depict average elevation and depict maximum height of 15' to high point (16' on the north side of Oak)			
13 Lot Elevation Calculation (example below)			
Property Corner Location	Elevation		
NW	7909		
NE	7908		
SE	7905		
SW	7906		
Average Lot Elevation	7907		
Establish benchmark location and elevation			
14 Other Approval from neighbor for projections and/or excavation into their property. What is your plan for excavation at 0' lot line? Submit copy of permit documents to ACC when permit is issued, along with any CO permit documents Submit copy of CMP to ACC			